

## **Calhoun County Groundwater Conservation District Meeting Notice and Agenda**

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.064 of the Texas Water Code that the Calhoun County Groundwater Conservation District Board of Directors will hold a meeting on January 27, 2025 at 5:30 PM at 312 W. Live Oak, Port Lavaca, Calhoun County, Texas.

### **AGENDA**

1. Call the meeting to order and welcome guests.
2. Receive public comments.
3. Consideration of and possible action on matters related to groundwater management, including the efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.
4. Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.
5. Consideration of and possible action on matters related to groundwater monitoring.
6. Consideration of and possible action on matters related to groundwater conservation.
7. Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.
8. Consideration of and possible action on matters related to groundwater policy including the management plan of the district, the rules of the district, and bills of the 89th Legislative Session of the Texas Legislature.
  - a. Potential resolution regarding compensation for directors of the district and fees of office.
9. Consideration of and possible action on matters related to administration and management including the interlocal agreement with Calhoun County, the minutes of previous meetings, the annual budget of the district, bank accounts, investments, financial reports of the district, bills and invoices of the district, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, and support services provided to and from other groundwater conservation districts.
10. Consideration of and possible action on matters related to legal counsel report.
11. Adjourn.

The Calhoun County Groundwater Conservation District may close the meeting, if necessary, to conduct private consultation with legal counsel regarding matters protected by the attorney-client privilege pursuant to Section 551.071 of the Government Code or to discuss matters regarding personnel pursuant to Section 551.074 of the Government Code. The Calhoun County Groundwater Conservation District will return to open meeting, if necessary, to take any action deemed necessary based on discussion in closed meeting pursuant to Section 551.102 of the Government Code.

In Accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of event you wish to attend.

# Meeting Packet -20250127

## Table of Contents

1. Item 1 - Convene Meeting
2. Item 2 - Receive Public Comment
3. Item 3 - Groundwater Management (Permitting)
  - a. Topic 3.1 - Report
  - b. Topic 3.2 - Investigation of Unreported Groundwater Production for Irrigation
4. Item 4 - Groundwater Protection
  - a. Topic 4.1 - Report
5. Item 5 - Groundwater Monitoring
  - a. Topic 5.1 - Report
  - b. Topic 5.2 - Water Level Assessment Report
  - c. Topic 5.3 - Water Quality Assessment Proposal
6. Item 6 - Groundwater Conservation
  - a. Topic 6.1 - Report
7. Item 7 - Groundwater Resource Planning
  - a. Topic 7.1 - Report
8. Item 8 - Groundwater Policy
  - a. Topic 8.1 - Report
  - b. Topic 8.2 - Legislative Session
  - c. Topic 8.3 - Reporting Requirements
  - d. Topic 8.4 - Director Compensation and Fees of Office

- 9. Item 9 - Administration and Management
  - a. Topic 9.1 - Report
  - b. Topic 9.2 - Minutes of Previous Meeting
  - c. Topic 9.3 - Investments of the District
  - d. Topic 9.4 - Financial Transaction Report
  - e. Topic 9.5 - Internal Financial Reports of the District
  - f. Topic 9.6 - Unpaid Invoices and Bills
  - g. Topic 9.7 - Review of Administrative Policies
  - h. Topic 9.8 - Election of Officers
  - i. Topic 9.9 - End-of-Year Budget Amendments for FY2024
  - j. Topic 9.10 - TexPool Resolution Re-Adoption
- 10. Item 10 - Legal Counsel Report
  - a. Topic 10.1 - Report
- 11. Item 11.0 - Adjourn Meeting

## Item 1 - Convene Meeting

### Management Discussion:

Staff completed the necessary public notification requirements for the meeting.

See: CCGCD - Adm - OM - Public Notice - 20250127 - Board Meeting

CCGCD - Meeting Notice - 20250127 - Final.pdf

 Untitled Attachment

### Management Recommendation:

Call the meeting to order and call the roll of representatives:

Precinct 1: Mr. Steven Dierschke, Director: \_\_\_\_\_.

Precinct 2: Mr. Wesley (Clay) Brett, Vice-President: \_\_\_\_\_.

Precinct 3: Mr. Galen Johnson, Secretary: \_\_\_\_\_.

Precinct 4: Mr. Michael (Mike) Hahn, Treasurer: \_\_\_\_\_.

At Large: Mr. Harold (Danny) May, President: \_\_\_\_\_.

General Manager: Tim Andruss: \_\_\_\_\_.

General Counsel: Jim Allison: \_\_\_\_\_.

## Item 2 - Receive Public Comment

# Item 3 - Groundwater Management (Permitting)

## Topic 3.1 - Report

Regarding Well Registration Processing for FY2025.

As of January 20, 2025, staff had received 2 well registration applications (ARWs) since October 1, 2024.

As of January 20, 2025, staff had received 5 Notices of Intent to Drill a Well (NIDWs) since October 1, 2024.

Regarding Production Permit Renewal Processing for FY2025.

As of January 20, 2025, staff had received 0 production permit renewal requests (ARPs) since October 1, 2024.

Regarding Permit Processing for FY2025.

As of January 20, 2025, staff had initiated 0 permitting request case (PRCs) since October 1, 2024.

As of January 20, 2025, staff had 13 permitting request cases pending.

See:

- a. PRC-20191126-01 - ADW-20191126-01/03/AOW-20191126-02/04 - LaSalle WCID # 1A - Pending
- b. PRC-20200310-02 - ADW-20200207-01/03/05/07/AOW-20200207-02/04/06/08 - Alan Roberts, Roberts Ranch and Investments- Pending
- c. PRC-20200401-01 - ADW-20200401-01/03/05/07/AOW-20200401-02/04/06/08 - Trull Service - Pending
- d. PRC-20200710-01 - ADW-20200707-01/03/05/ AOW-2020070702/04/06 - Monterrey Cove, LLC - Pending
- e. PRC-20201228-01 - ADW-20201218-01/AOW-20201218-02 - Justin B. Boyd - Pending
- f. PRC-20210416-02 - ADW-20210412-02/04-AOW-20210412-03/05- ARW-20210416-01- 03 - Son Thanh Nguyen/Brandon Nam Van Nguyen - Pending
- g. PRC-20210617-02 - ADW-20210518-01/AOW-20210518-01 - R2 Investments, LLC - Pending
- h. PRC-20210701-01 - ADW-20210526-01/AOW-20210526-02 - Mark Dietzel/Big Bear Shrimp and Seafood - Pending
- i. PRC-20210713-01 - ADW-20210713-01/AOW-20210713-02 - Antonio Santos - Pending
- j. PRC-20220317-02 - ADW-20220308-01/AOW-20220314-01 - D and T River Properties LLC - Pending

- k. [PRC-20230921-02 - ANHUPPW-20230616-01 - Justin Boyd - Pending/Uncontested](#)
- l. [PRC-20240814-01 - ANHUPPW -20240814-01 - RANCHO TRES EFES LTD CO - Pending/Uncontested](#)
- m. [PRC-20240919-01 - AAP-20240903-01 - POCID - Pending/Uncontested](#)

As of [January 20, 2025](#), staff had 45 active or approved production permits recorded in the permitting database with a combined amount of authorized groundwater production per year of 5,677 acre-feet.

Regarding [Groundwater Production Report Processing for CY2024](#).

As of [January 20, 2025](#), staff had processed 2 groundwater production reports for the preceding calendar year since October 1, 2024.

As of [January 20, 2025](#), staff had recorded groundwater production reports for 2 water wells reporting 166 acre-feet of groundwater production during CY2024. (TWDB estimated the volume of groundwater produced for rural domestic, livestock, mining, and rig supply exempt uses in Calhoun County in Year 2020 was 206 acre-feet. See: [TWDB - Projected Exempt Groundwater Use Estimates](#).)

Regarding [Manage Investigations related to Permitting Violations for FY2025](#).

As of [January 20, 2025](#), staff had initiated 0 investigations related to groundwater management (i.e., permitting) since October 1, 2024.

As of [January 20, 2025](#), staff had 1 active investigations related to groundwater management (i.e., permitting).

See: [Investigations - INV-20221012.1455 - Failure to Obtain a Production Permit - Active](#).

Regarding [Manage Enforcement Cases related to Permitting Violations for FY2025](#).

As of [January 20, 2025](#), the Board had initiated 0 enforcement case violations related to groundwater management (i.e., permitting) since October 1, 2024.

As of [January 20, 2025](#), staff had 0 unresolved enforcement cases related to groundwater management (i.e., permitting)..

## Topic 3.2 - Investigation of Unreported Groundwater Production for Irrigation

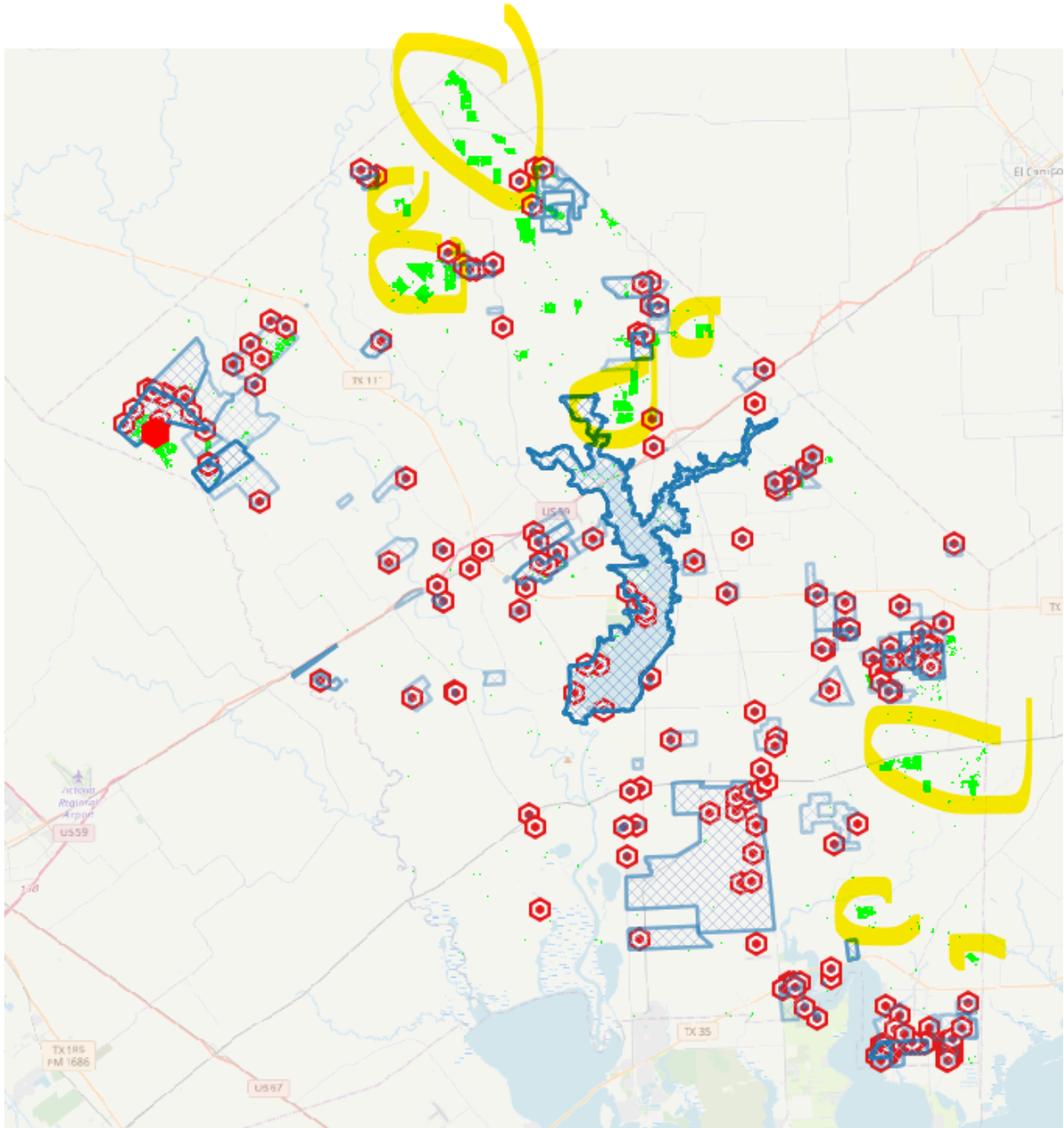
**Previous Consideration by the Board:** None.

### **Management Discussion:**

While reviewing estimates of groundwater production related to irrigation for the Texas Water Development Board (TWDB), staff identified a significant discrepancy between 1) the volume of groundwater production reported to the District for years 2022 and 2023 and 2) the volume of groundwater production for irrigation estimated by TWDB. In Jackson County, the reported groundwater production across all types of permitted uses (including irrigation) totals 25,816 AF while the estimate of groundwater use for irrigation is 61,961 AF, a difference of 36,145 AF.

Based on rice crop information retrieved from GMU's CropScape and USDA's CroplandCROS, it appears that rice irrigation may be substantially under reported to TGCD. This may be the case for VCGCD as well. The image below illustrates those areas with rice crops without reported groundwater production in close proximity. The likely unreported groundwater production associated with these areas likely account for the significant difference between your estimate and TGCD's reported production amounts.

Image Markup of TGCD GPRs and Irrigated Land.png



**Management Recommendation:**

Move to authorize the general manager to initiate an investigation to resolve potential violations associated with any confirmed instances of failure to report groundwater production associated with irrigation.

## Item 4 - Groundwater Protection

### Topic 4.1 - Report

Regarding Well Inspections for FY2025.

As of January 20, 2025, staff had recorded 0 well inspection forms (WIFs) since October 1, 2024.

Regarding Manage Investigations related to Groundwater Protection for FY2025.

As of January 20, 2025, staff had initiated 0 investigations related to Groundwater Protection since October 1, 2024.

As of January 20, 2025, staff had 0 active investigation related to Groundwater Protection.

Regarding Manage Enforcement Cases related to Groundwater Protection for FY2025.

As of January 20, 2025, the Board had initiated 0 enforcement case violations related to Groundwater Protection since October 1, 2024.

As of January 20, 2025, staff had 0 unresolved enforcement case violations related to Groundwater Protection.

## Item 5 - Groundwater Monitoring

### Topic 5.1 - Report

Regarding Monitor Drought Conditions for FY2025.

As of January 20, 2025, the U.S. Drought Monitor (<https://www.drought.gov/states/texas/county/calhoun>) indicates that 100% of Calhoun County was experiencing abnormally dry or drought conditions.

As of January 20, 2025, drought condition information related to the district and the surrounding region of Texas collected from the Water Data for Texas website (<https://www.waterdatafortexas.org/drought/>) indicates that entire area of Calhoun County is experiencing abnormally dry or drought conditions.

Regarding Synoptic Aquifer Monitoring for FY2025.

As of January 20, 2025, staff had collected 0 water level measurements since October 1, 2024.

Regarding Advanced Water Level Monitoring for FY2025.

Regarding Baseline Water Quality Aquifer Monitoring for FY2025.

Regarding Ad-Hoc Baseline Water Quality Sampling for FY2025.

As of January 20, 2025, staff had collected 0 water quality field measurements since October 1, 2024.

As of January 20, 2025, staff had collected 0 water quality samples since October 1, 2024.

As of January 20, 2025, staff had received 0 water quality since October 1, 2024.

Regarding Annual Water Level Assessment for FY2025.

Regarding Annual Water Quality Assessment for FY2025.

Regarding Monitoring Network Assessment and Improvement Project for FY2025.

## Topic 5.2 - Water Level Assessment Report

**Previous Consideration by the Board:**Meeting Packet - 20240722.

### Management Discussion:

On July 22, 2024, the Board accepted the proposal from Intera regarding the analysis of CY2023 water levels and authorized Intera to proceed with the work at a cost not to exceed \$18,000, contingent upon cost sharing arrangements being agree to by VCGCD, RGCD, and TGCD.

On December 18, 2024, Dr. Young submitted the report and presentation on the analysis of CY2023 water levels using the geostatistical approach for Calhoun County, Victoria County, Refugio County, and Jackson County.

CCGCD - Intera - Report re 2023 Water Levels - 20241218.pdf

 Untitled Attachment

Based on Table 2 of the Intera's report, water levels in Calhoun County in the calendar year 2023 for the Chicot and the Evangeline Aquifers, combined, have declined 1.3 feet since the calendar year 2000. However, the water levels in the Chicot Aquifer, alone, have recovered 1.3 feet in Calhoun County and the water levels in the Evangeline Aquifer, alone, have declined 12.7 feet since the calendar year 2000.

CCGCD - Intera - Report re 2023 Water Levels - 20241218 - Table 2.png

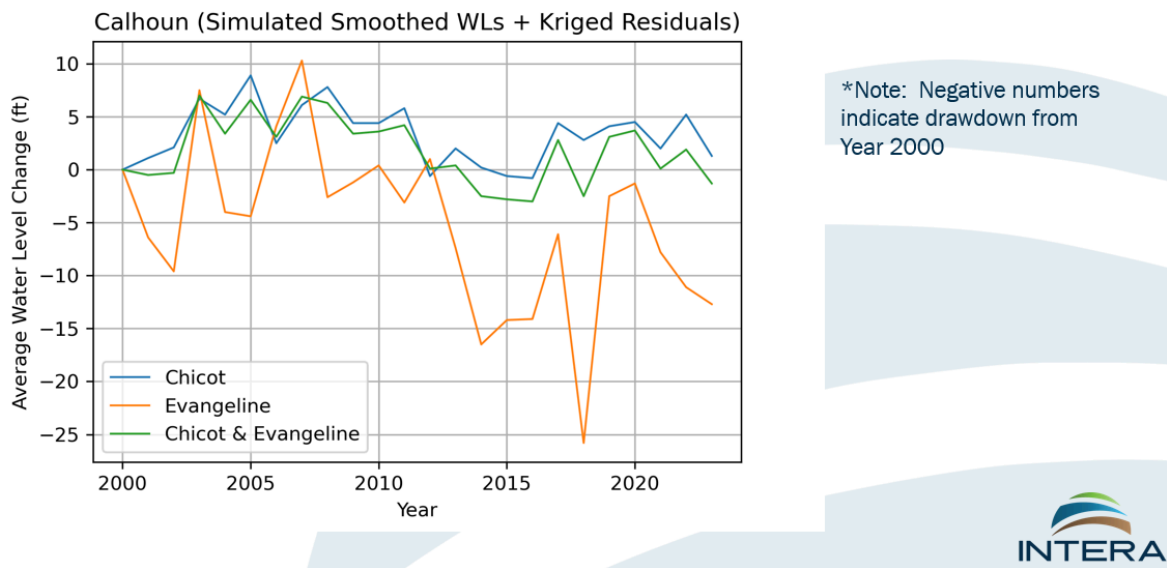


Table 2 Average annual water level (ft, msl) and change in the average annual water level for Calhoun County for the Chicot Aquifer, the Evangeline Aquifer and the Chicot & Evangeline aquifers

Aquifer	Water Level/ Change	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Chicot	avg. WL (ft)	-7.0	-5.9	-4.9	-0.3	-1.8	1.9	-4.5	-1.0	0.8	-2.6	-2.6	-1.2	-7.6	-5.1	-6.8	-7.7	-7.8	-2.6	-4.2	-2.9	-2.6	-5.0	-1.8	-5.7
	change (ft)*	0.0	1.1	2.1	6.7	5.2	8.9	2.5	6.1	7.8	4.4	4.4	5.8	-0.6	2.0	0.2	-0.6	-0.8	4.4	2.8	4.1	4.5	2.0	5.2	1.3
Evangeline	avg. WL (ft)	17.7	11.3	8.1	25.2	13.7	13.3	21.8	28.0	15.1	16.5	18.1	14.6	18.7	10.3	1.2	3.6	3.6	11.6	-8.0	15.2	16.4	9.9	6.6	5.0
	change (ft)*	0.0	-6.4	-9.6	7.5	-4.0	-4.4	4.1	10.3	-2.6	-1.2	0.4	-3.1	1.0	-7.4	-16.5	-14.2	-14.1	-6.1	-25.8	-2.5	-1.3	-7.8	-11.1	-12.7
Chicot & Evangeline	avg. WL (ft)	-3.2	-3.7	-3.5	3.7	0.2	3.3	-0.2	3.7	3.1	0.2	0.4	1.0	-3.1	-2.8	-5.7	-6.1	-6.2	-0.4	-5.7	-0.1	0.5	-3.1	-1.3	-4.5
	change (ft)*	0.0	-0.5	-0.3	7.0	3.4	6.6	3.1	6.9	6.3	3.4	3.6	4.2	0.1	0.4	-2.5	-2.8	-3.0	2.8	-2.5	3.1	3.7	0.1	1.9	-1.3

\* change is measured relative to the year 2000; avg WL is measured relative to mean sea level

## Water Level Change Over Time



3

In light of the large variations in annual water level changes estimated for the Evangeline Aquifer in Calhoun County from year 2018 (range: 24.5 feet), staff will discuss the computed change values to better understand the causes of the variations and report the findings to the board at a future meeting.

### Management Recommendation:

Move to 1) accept the report on the analysis of CY2023 water levels using the geostatistical approach submitted by Dr. Young of Intera, 2) find that the report supports the finding that the district is, as of CY2023, satisfying the desired future condition for Calhoun County, and 3) authorize the general manager to pay the district's share of the cost (\$4,500) for the project.

## Topic 5.3 - Water Quality Assessment Proposal

**Previous Consideration by the Board:** None.

**Management Discussion:**

The Board has consistently expressed interest in groundwater quality impacts associated with groundwater production. In fact, the management plan of the district states

"The district will monitor aquifer conditions in and around Calhoun County in order to monitor changing water levels and water quality of groundwater resources within Calhoun County. The district will make periodic assessments of aquifer conditions and will report those conditions to the Board of Directors of the district and to the public. The district may undertake, as necessary, investigations of the groundwater resources within Calhoun County and will make the results of investigations available to the public."

Furthermore, the rules of the district address groundwater quality extensively including the following:

Rule 1.2 states "The board of directors shall adopt rules pursuant to the authority of Section 36.101, Texas Water Code, for the purpose of conserving, preserving, protecting, and recharging groundwater in the district in order to control subsidence, prevent degradation of water quality, or prevent waste of groundwater, and protect the rights of owners of groundwater resources."

Rule 2.2(1) states "The district shall regulate the spacing of non-grandfathered wells and replacement wells in order to:

- 1.1. prevent or limit the drawdown of the water table or the reduction in artesian pressure,
- 1.2. prevent or limit interference between wells,
- 1.3. prevent or limit the degradation of water quality, or
- 1.4. prevent waste of groundwater."

Rule 6.1.1(4) states "The district shall limit the authorized groundwater production amount of a production permit for non-historic use of a non-exempt-use well to the degree the board of directors determines to be necessary to ensure the groundwater production from the subject well will not likely cause excessive water level declines within the district, excessive water quality changes of groundwater resources within the district, or significantly contribute to subsidence within the district."

In order to improve the ability of the district to evaluate changes to and impacts on groundwater quality, staff has obtained a proposal from Daniel B. Stephens and Associates, Inc. (DBSA) to study and document groundwater quality for Calhoun, Victoria, Refugio, and Jackson Counties as a jointly funded project of Calhoun County GCD, Victoria County GCD, Refugio GCD, and Texana GCD. As proposed the work is estimated to cost approximately \$74,000.00, or \$18,500.00 per district.

CCGCD - DBSA - Work Plan\_Four County WQ Evaluation\_12-30-2024.pdf

 **Untitled Attachment**

The boards of Victoria County GCD, Refugio GCD, and Texana GCD have accepted the work plan and agreed to share the cost of the project with Calhoun County GCD.

**Management Recommendation:**

Move to 1) accept the proposal from Daniel B. Stephens and Associates, Inc. (DBSA) to study and document groundwater quality for Calhoun, Victoria, Refugio, and Jackson Counties and 2) authorize the general manager to authorize the work as proposed and cost-share in the expenses for the proposed work in an amount not to exceed \$74,000.00, or \$18,500.00 per district.

## Item 6 - Groundwater Conservation

### Topic 6.1 - Report

Regarding Promote Conservation for FY2025.

Regarding Conservation Education and Teacher Professional Development for FY2025.

## Item 7 - Groundwater Resource Planning

### Topic 7.1 - Report

Regarding Regional Water Planning Participation for FY2025.

The South Central Texas Regional Water Planning Group (Region L) met on January 23, 2025. The next meeting of the group is scheduled to meet on February 20, 2025. See: <https://www.regionltexas.org/>. The planning group is nearing the completion of work to develop the Initially Prepared Plan (IPP) which includes the water needs and recommended water management strategies. The plan must be submitted by March 3, 2025, to the Texas Water Development Board. Calhoun County is projected to need additional water supplies of 9,995 acre-feet per year by the 2030 decade and 17,914 acre-feet per year by the 2080 decade. As of January 23, 2025, the planning group has identified the following potentially unmet needs in Calhoun County:

- Irrigation: 8,030 acre-feet per year in 2030; 7,649 acre-feet per year in 2080
- Manufacturing: 0 acre-feet per year in 2030; 8,714 acre-feet per year in 2080

Regarding GMA 15 Joint Planning for 4th Planning Cycle in FY2025.

The representatives of Groundwater Management Area 15 met on January 9, 2025. The next meeting of the group is scheduled to meet on April 10, 2025. See: <https://www.vcgcd.org/groundwater-management-area-15>.

## Item 8 - Groundwater Policy

### Topic 8.1 - Report

Regarding Management Plan Revisions for FY2025.

Regarding Rule Amendments for FY2025.

Regarding Legislative Support and Lobbying for FY2025.

## Topic 8.2 - Legislative Session

**Previous Consideration by the Board:** None.

### **Management Discussion:**

The legislative session of the Texas Legislature began on Tuesday, January 14, 2025. As of January 10, 2025, staff had identified the following bills with "groundwater" within the text of the introduced bills:

89(R) HB 279 - Introduced Version - Bill Text **Author:** Guillen **Caption:** Relating to procedural requirements for uranium mining production area authorizations.

89(R) HB 873 - Introduced Version - Bill Text **Author:** Wilson **Caption:** Relating to air quality permits for aggregate production operations and concrete batch plants.

89(R) HB 914 - Introduced Version - Bill Text **Author:** Thompson, Senfronia **Caption:** Relating to repealing civil asset forfeiture provisions and establishing criminal asset forfeiture in this state.

89(R) HB 1050 - Introduced Version - Bill Text **Author:** Dorazio **Caption:** Relating to the award of attorney's fees in certain suits involving a groundwater conservation district.

89(R) HB 1322 - Introduced Version - Bill Text **Author:** Hopper **Caption:** Relating to municipal approval of subdivision plans or plats in certain municipalities.

89(R) HB 1400 - Introduced Version - Bill Text **Author:** Harris **Caption:** Relating to creation of the groundwater science, research, and innovation fund to be administered by the Texas Water Development Board.

89(R) HB 1438 - Introduced Version - Bill Text **Author:** Zwiener **Caption:** Relating to climate change planning and reporting.

89(R) HB 1523 - Introduced Version - Bill Text **Author:** Gerdes **Caption:** Relating to a prohibition on the authorization by the Texas Commission on Environmental Quality of the use of a Class V injection well for certain aquifer storage and recovery projects.

89(R) HB 1529 - Introduced Version - Bill Text **Author:** Goodwin **Caption:** Relating to production fees imposed by the Southwestern Travis County Groundwater Conservation District; authorizing an increase in the rate of the fee.

89(R) HB 1618 - Introduced Version - Bill Text **Author:** Harris Davila **Caption:** Relating to aquifer storage and recovery projects that transect a portion of the Edwards Aquifer.

89(R) HB 1633 - Introduced Version - Bill Text **Author:** Gerdes **Caption:** Relating to the criteria considered by groundwater conservation districts before granting or denying a permit or permit amendment.

89(R) HB 1643 - Introduced Version - Bill Text **Author:** Oliverson **Caption:** Relating to the authority of the Harris-Galveston Subsidence District over the North Harris County Regional Water Authority.

89(R) HB 1689 - Introduced Version - Bill Text **Author:** Gerdes **Caption:** Relating to the use of certain groundwater export fees collected by a groundwater conservation district.

89(R) HB 1690 - Introduced Version - Bill Text **Author:** Gerdes **Caption:** Relating to an application for a permit for the transfer of groundwater out of a groundwater conservation district.

89(R) SB 325 - Introduced Version - Bill Text **Author:** Perry **Caption:** Relating to county regulation of subdivisions and approval of subdivision plans or plats.

89(R) SB 444 - Introduced Version - Bill Text **Author:** Hinojosa, Juan "Chuy" **Caption:** Relating to a requirement that certain special purpose districts cause certain information to be posted on an Internet website.

89(R) SB 616 - Introduced Version - Bill Text **Author:** Schwertner **Caption:** Relating to aquifer storage and recovery projects that transect a portion of the Edwards Aquifer.

89(R) SB 624 - Introduced Version - Bill Text **Author:** Kolkhorst **Caption:** Relating to the criteria considered by groundwater conservation districts before granting or denying a permit or permit amendment.

**Management Recommendation:**

None.

## Topic 8.3 - Reporting Requirements

**Previous Consideration by the Board:**Meeting Packet - 20241028.

**Management Discussion:**

In order to clarify that reporting requirements apply to all wells used to produce groundwater used for purposes other than exempt-use purposes, regardless of any classification that may be applied to the registration of a well by the district, Rule 4.2 would benefit from the following revisions:

*2. The owner of ~~groundwater resources produced from a non-exempt-use well~~ well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the ~~non-exempt-use well~~ for the preceding calendar year to the district.*

*4. The owner of ~~groundwater resources produced from a non-exempt-use well~~ well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the ~~non-exempt-use well~~ that is accurate within ten percent (10%) of the actual volume of groundwater produced by the non-exempt use during the calendar year.*

5. ~~The owner of groundwater resources produced from a non-exempt-use well well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the non-exempt-use well for the previous calendar year (January 1 to December 31) during January of the current calendar year.~~
6. ~~The owner of groundwater resources produced from a non-exempt-use well well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the non-exempt-use well using a form provided by the district.~~
7. ~~The owner of groundwater resources produced from a non-exempt-use well well that produced groundwater for non-exempt-use purposes shall include the following information when reporting the volume of groundwater produced from a non-exempt-use well:~~

**Management Recommendation:**

None.

## Topic 8.4 - Director Compensation and Fees of Office

**Previous Consideration by the Board:** None.

**Management Discussion:**

The District, not unlike other groundwater conservation district, will likely struggle to recruit new directors to serve on its board of directors if the need arises. This could result in existing directors remaining on the board longer than they had intended and could result in situations in which a quorum of directors are unable to attend regular meetings and vacant director positions going unfilled for extended periods time.

Currently, the District is prohibited from compensating its directors for the performance of their duties under Chapter 36.060 of the Texas Water Code. See: <https://statutes.capitol.texas.gov/Docs/WA/htm/WA.36.htm#36.060>. TWC 36.06 limits fees of office to not more than \$250 a day for each day the director actually spends performing the duties of a director and not more than \$9,000 a year.

If the directors wish to obtain this authority and consider establishing fees for office, the Board would need to take action on this matter at the meetings to enable staff to coordinate with legislators for the possible filling of a bill during the regular legislative session beginning in January 2025.

In preparation for this matter, legal counsel has drafted a resolution for consideration by the Board.

CCGCD - Resolution re CCGCD Director Compensation - Draft - 20250113.pdf

 Untitled Attachment

**Management Recommendation:**

None.

# Item 9 - Administration and Management

## Topic 9.1 - Report

- Regarding [Election Coordination for CY2025](#).
- Regarding [Financial Audit for FY2024](#).
- Regarding [Investment Management for FY2025](#).
- Regarding [Financial Record Processing and Reporting for FY2025](#).
- Regarding [Budget Development for FY2026](#).
- Regarding [Asset Tracking for FY2025](#).
- Regarding [Public Funds Training for FY2025](#).
- Regarding [Website Improvements for FY2025](#).
- Regarding [Public Notice and Meeting Coordination for FY2025](#).

The next meetings of the Board is scheduled for [April 28, 2025](#), with each meeting to convene at 5:30 PM. Regular meetings will be rescheduled as necessary and special meeting may be scheduled to address unforeseen issues.

- Regarding [Performance Audit for FY2024](#).
- Regarding [Project Management for FY2025](#).
- Regarding [Administrative Policy Review for FY2025](#).
- Regarding [Transparency Reporting for FY2025](#).
- Regarding [Cybersecurity Training for FY2025](#).
- Regarding [Consultant Review for FY2025](#).
- Regarding [Open Government Training for FY2025](#).
- Regarding [District Liability Insurance Review and Renewal for FY2025](#).
- Regarding [Digital Record Archiving for FY2025](#).
- Regarding [Physical Record Archiving for FY2025](#).

## Topic 9.2 - Minutes of Previous Meeting

**Previous Consideration by the Board:**[Meeting Packet - 20241028](#).

### Management Discussion:

The minutes for October 28, 2024 were drafted by the administrative coordinator, reviewed by the general manager, and available to the directors for review prior to the meeting. The minutes appear to accurately reflect the actions taken by the board and the context in which those actions were taken.

See: [Meeting Minutes - 20241028 - Board of Directors](#)  
CCGCD - Meeting Minutes - 20241028 - Final.pdf



### Management Recommendation:

Move to accept and approve the meeting minutes for October 28, 2024, as drafted.

## Topic 9.3 - Investments of the District

**Previous Consideration by the Board:**[Meeting Packet - 20241028](#).

### Management Discussion:

The investment reports for June, July and August 2024, have been drafted by the administrative coordinator, reviewed and executed by the investment officer/general manager, and available to the directors for review prior to the meeting.

See: [Investment Report - IR-20240930-01 - FY2024M12 - September 2024](#)  
CCGCD - Investment Report - IR-20240930-01 - FY24M12 - September 2024.pdf

 Untitled Attachment

See: [Investment Report - IR-20241031-01 - FY2025M01 - October 2024](#)  
CCGCD - Investment Report - IR-20241031-01 - FY25M01 - October 2024.pdf

 Untitled Attachment

See: [Investment Report - IR-20241130-01 - FY2025M02 - November 2024](#)  
CCGCD - Investment Report - IR-20241130-01 - FY25M02 - November 2024.pdf

 Untitled Attachment

### Management Recommendation:

Move to accept the investment reports for June 2024, July 2024, and August 2024.

## Topic 9.4 - Financial Transaction Report

**Previous Consideration by the Board:**[Meeting Packet - 20241028](#).

### Management Discussion:

The list below identifies each accounts payable transaction that was recorded since October 1, 2023 as of January 24, 2025:

1. [ACCTP-20241028-01 - \\$360.00 - Allison, Bass & Magee, LLP - TR-20241028-01-D - \\$360.00 - Prosperity 4152 - UNRECONCILED](#)
2. [ACCTP-20241028-02 - \\$1,400.00 - Higginbotham - TR-20241028-02-D - \\$1,400.00 - Prosperity 4520](#)
3. [ACCTP-20241028-03 - \\$1,352.44 - Office Systems - Copier Charge - TR-20241028-03-D - \\$1,352.44 - Prosperity 4152](#)
4. [ACCTP-20241028-04 - \\$159.00 - Victoria Advocate - TR-20241028-04-D - \\$159.00 - Prosperity 4152](#)
5. [ACCTP-20241028-05 - \\$134.99 - MVBA - September 2024 - TR-20241028-05-D - \\$134.99 - Prosperity 4152](#)
6. [ACCTP-20241028-06 - \\$871.38 - Prosperity Bank - TR-20241028-06-D - \\$871.38 - Prosperity 4152](#)



7. ACCTP-20241120-01 - \$14.02 - Prosperity Bank - TR-20241120-01-D - \$14.02 - Prosperity 4152
8. ACCTP-20241120-02 - \$1,036.77 - Office Systems - TR-20241120-02-D - \$1,036.77 - Prosperity 4152
9. ACCTP-20241120-03 - \$32.00 - U.S. Postal Service - Semiannual Lease - TR-20241120-03-D - \$32.00 - Prosperity 4152 - UNRECONCILED
10. ACCTP-20241120-04 - \$9,163.82 - CCAD - 1st Qtr 2025 - TR-20241120-04-D - \$9,163.82 - Prosperity 4152
11. ACCTP-20241120-05 - \$1.67 - Prosperity Bank - TR-20241120-05-D - \$1.67 - Prosperity 4152
12. ACCTP-20241219-01 - \$99.02 - MVBA - November 2024 - TR-20241219-01-D - \$99.02 - Prosperity 4152 - UNRECONCILED
13. ACCTP-20241219-02 - \$59.39 - MVBA - October 2024 - TR-20241219-02-D - \$59.39 - Prosperity 4152 - UNRECONCILED
14. ACCTP-20241219-03 - \$3.00 - Victoria Advocate - TR-20241219-03-D - \$3.00 - Prosperity 4152 - UNRECONCILED
15. ACCTP-20241219-04 - \$0.00 - VCGCD - Interlocal Agreement - TR-20241219-04-D - \$0.00 - Prosperity 4152 - UNRECONCILED
16. ACCTP-20241219-04 - \$351.45 - Victoria Advocate - TR-20241219-04-D - \$351.45 - Prosperity 4152 - UNRECONCILED
17. ACCTP-20241219-05 - \$1,924.15 - Prosperity Bank - TR-20241219-05-D - \$1,924.15 - Prosperity 4152 - UNRECONCILED
18. ACCTP-20250127-01 - \$3,167.36 - TML IRP - TR-20250127-01-D - \$3,167.36 - Prosperity 4152 - UNRECONCILED
19. ACCTP-20250127-02 - \$30,402.97 - VCGCD - 1st Qtr FY2026 - TR-20250127-02-D - \$30,402.97 - Prosperity 4152 - UNRECONCILED
20. ACCTP-20250127-03 - \$30,280.58 - VCGCD - 2nd Qtr FY2026 - TR-20250127-03-D - \$30,280.58 - Prosperity 4152 - UNRECONCILED

The list below identifies each accounts receivable transaction that was recorded since October 1, 2023 as of January 24, 2025:

1. ACCTR-20241028-01 - \$535.48 - Tax Collections - TR-20241028-01-C - \$535.48 - Prosperity 4152
2. ACCTR-20241031-01 - \$4,222.84 - Interest - TR-20241031-01-C - \$4,222.84 - Prosperity 3520
3. ACCTR-20241031-02 - \$41.51 - Interest - TR-20241031-02-C - \$41.51 - Prosperity 3520
4. ACCTR-20241107-01 - \$200.21 - Tax Collections - TR-20241107-01-C - \$200.21 - Prosperity 4152 - UNRECONCILED

5. [ACCTR-20241107-02 - \\$463.21 - Tax Collections - TR-20241107-02-C - \\$463.21 - Prosperity 4152 - UNRECONCILED](#)
6. [ACCTR-20241107-03 - \\$130.00 - Tax Collections - TR-20241107-03-C - \\$130.00 - Prosperity 4152 - UNRECONCILED](#)
7. [ACCTR-20241107-04 - \\$7,269.03 - Tax Collections - TR-20241107-04-C - \\$7,269.03 - Prosperity 4152 - UNRECONCILED](#)
8. [ACCTR-20241130-01 - \\$4,097.52 - Interest - TR-20241130-01-C - \\$4,097.52 - Prosperity 3520](#)
9. [ACCTR-20241130-02 - \\$40.47 - Interest - TR-20241130-02-C - \\$40.47 - Prosperity 3520](#)
10. [ACCTR-20241204-01 - \\$11,037.97 - Tax Collections - TR-20241204-01-C - \\$11,037.97 - Prosperity 3520 - UNRECONCILED](#)
11. [ACCTR-20241204-02 - \\$45,509.55 - Tax Collections - TR-20241204-02-C - \\$45,509.55 - Prosperity 3520 - UNRECONCILED](#)
12. [ACCTR-20241204-03 - \\$23,371.68 - Tax Collections - TR-20241204-03-C - \\$23,371.68 - Prosperity 3520 - UNRECONCILED](#)
13. [ACCTR-20241204-04 - \\$3,298.91 - Tax Collections - TR-20241204-04-C - \\$3,298.91 - Prosperity 3520 - UNRECONCILED](#)
14. [ACCTR-20241227-01 - \\$1,919.89 - Tax Collections - TR-20241227-01-C - \\$1,919.89 - Prosperity 3520 - UNRECONCILED](#)
15. [ACCTR-20241227-02 - \\$4,539.18 - Tax Collections - TR-20241227-02-C - \\$4,539.18 - Prosperity 3520 - UNRECONCILED](#)
16. [ACCTR-20241229-01 - \\$2,123.42 - Interest - TR-20241229-01-C - \\$2,123.42 - CD# 0514](#)
17. [ACCTR-20241229-02 - \\$2,059.01 - Interest - TR-20241229-02-C - \\$2,059.01 - CD# 0516](#)

## Topic 9.5 - Internal Financial Reports of the District

**Previous Consideration by the Board:**[Meeting Packet - 20241028.](#)

### Management Discussion:

The internal control review reports and internal financial reports for September 2024, October 2024, and November 2024 have been compiled by the administrative coordinator and available to the directors for review prior to the meeting.

See: [Internal Control Review Reports - ICRR-20240930-01 - September 2024](#)

[Internal Control Review Reports - ICRR-20240930-01 - September 2024.pdf](#)

 **Untitled Attachment**

See: [Internal Financial Reports - IFR-20240930-01 - FY2024M12 - September 2024](#)

[CCGCD - Internal Financial Report - FY2024M12.pdf](#)

 **Untitled Attachment**

See: [Internal Control Review Reports - ICRR-20241031-01 - October 2024](#)

[Internal Control Review Reports - ICRR-20241031-01 - October 2024.pdf](#)

 Untitled Attachment

See: [Internal Financial Reports - IFR-20241031-01 - FY2025-M01 - October 2024](#)  
CCGCD - Internal Financial Report - October 2024.pdf

 Untitled Attachment

See: [Internal Control Review Reports - ICRR-20241130-01 - November 2024](#)  
Internal Control Review Reports - ICRR-20241130-01 - November 2024.pdf

 Untitled Attachment

See: [Internal Financial Reports - IFR-20241130-01 - FY2025-M02 - November 2024](#)  
CCGCD - Internal Financial Report - November 2024.pdf

 Untitled Attachment

### **Management Recommendation:**

Move to accept the internal control review and internal financial reports for September 2024, October 2024, and November 2024.

## **Topic 9.6 - Unpaid Invoices and Bills**

**Previous Consideration by the Board:** [Meeting Packet - 20241028](#).

### **Management Discussion:**

The District has outstanding accounts payable invoices that are not considered regular and routine for which the District has received the goods and services billed for under the invoices.

### **Management Recommendation:**

Move to authorize the general manager to pay the following items:

1. [ACCTP-20250127-01 - \\$3,167.36 - TML IRP](#)
2. [ACCTP-20250127-02 - \\$30,402.97 - VCGCD - 1st Qtr FY2026](#)
3. [ACCTP-20250127-03 - \\$30,280.58 - VCGCD - 2nd Qtr FY2026](#)

## **Topic 9.7 - Review of Administrative Policies**

**Previous Consideration by the Board:** [Meeting Packet - 20230123](#).

### **Management Discussion:**

On January 23, 2023, the Board re-adopted the following policies as the administrative policies of the District:

1. [By-Laws - Adopted 20230123](#)
2. [Investment Policy - Adopted 20230123](#)

### **Management Recommendation:**

Move to re-adopt the following policies as the administrative policies of the District:

1. [By-Laws - Adopted 20230123](#)
2. [Investment Policy - Adopted 20230123](#)

## **Topic 9.8 - Election of Officers**

**Previous Consideration by the Board:**[Meeting Packet - 20230123.](#)

**Management Discussion:**

The By-Laws of the district require the election of four officers, President, Vice-President, Secretary, and Treasurer, each January. Currently, Mr. May serves as President; Mr. Brett serves as the Office of Vice-President; Mr. Johnson serves as Secretary; Mr. Hahn serves as Treasurer.

**Management Recommendation:**

Move to 1) re-elect the existing officers, and 2) authorized the General Manager to submit an updated district information form to TCEQ.

## Topic 9.9 - End-of-Year Budget Amendments for FY2024

**Previous Consideration by the Board:** None.

**Management Discussion:**

In order to adjust the budget for FY2024 to align with the actual expenditures authorized by the Board, a series of budget amendments have been drafted for the FY2024 Budget. The recommended amendments (i.e., decreases to budgeted revenue or increases to budget expenses) were developed with the goal of adjusting the budgeted revenue and expenses to more closely align with actual revenue and actual expenditures.

CCGCD - Financial Transaction Registry - FY2024 - EOY Amendments.pdf

 Untitled Attachment

**Management Recommendation:**

Move to approve the recommended end-of-year budget amendments, as drafted.

## Topic 9.10 - TexPool Resolution Re-Adoption

**Previous Consideration by the Board:**[Meeting Packet - 20231023.](#)

**Management Discussion:**

On January 23, 2023, the Board approved a motion to revise the investment policy, authorize the investment of reserve funds in the TexPool Investment Pool, and adopt the resolution authorizing participation in the Texas Local Government Investment Pools ("TexPool/TexPool Prime").

Resolution- Calhoun County Groundwater Conservation District.pdf

 Untitled Attachment

The administrative coordinator has attempted to have the district's TexPool account opened by submitting the documents requested by TexPool staff since January 2023. Recently, a new representatives of TexPool has requested the Board re-adopt the the enrollment resolution originally adopted on January 23, 2023.

Enrollment Resolution Authorizing Participation in TexPool investment Pools.pdf

 Untitled Attachment

**Management Recommendation:**

Move to authorize the investment of reserve funds in the TexPool Investment Pool and adopt the resolution authorizing participation in the Texas Local Government Investment Pools ("TexPool/TexPool Prime").

## Item 10 - Legal Counsel Report

### Topic 10.1 - Report

**Management Discussion:**

None.

## Item 11.0 - Adjourn Meeting

**Management Recommendation:**

Move to adjourn the meeting after concluding all business of the District.